

Twaweza East Africa | RISE Program Associate

About Twaweza

Twaweza is an ambitious initiative, started in 2009, working on enabling citizens to exercise agency, promoting governments to be more open and responsive, and improving basic learning for children in Tanzania, Kenya and Uganda.

Twaweza is hiring immediately for a Dar es Salaam-based Program Associate on the RISE Tanzania Research Project.

RISE (Research on Improving Systems of Education) is an ambitious multi-country research program that seeks to answer the question, “What works to improve education systems to deliver better learning at scale in developing countries?” RISE aims to broaden the evidence base on education systems, with the ultimate goal of improving learning outcomes. The Programme is funded by the UK’s Department for International Development (DFID) and Australia’s Department of Foreign Affairs and Trade (DFAT).

RISE’s work in Tanzania is led by the Tanzania Country Research Team (CRT), a group of 12 expert researchers from Georgetown University, the University of Dar es Salaam, Twaweza, Amsterdam Institute for International Development, The University of Virginia, and the World Bank.

In Tanzania, the CRT will conduct research to document the process and impact of recent and emerging education reforms.

Roles and Responsibilities

The *RISE Tanzania* Program Associate is responsible for coordinating and implementing the CRT’s research and engagement activities in Tanzania.

The Program Associate will work closely with the CRT and Program Coordinator to execute a variety of tasks related to research management, policy outreach and stakeholder engagement. Although a Twaweza staff member, the Program Associate will receive direction from and collaborate closely with all members of the Country Research Team. The Program Associate will report to the CRT Team Lead, James Habyarimana at Georgetown University.

The PM’s duties include but are not limited to:

- Manage, supervise and oversee data collection activities;
- Develop survey instruments and lead study piloting;
- Conduct preliminary data analysis using a statistical software package (STATA, R);
- Ensure data quality through high-frequency checks;
- Manage relations with government, stakeholders and research partners;
- Compile and identify list of suitable survey firms to conduct different types of field research;
- Conduct supervisory and/or training travel to research project sites;
- Organize bi-annual stakeholder meetings and conferences; draft meeting summary reports
- Coordinate logistics for CRT visits and regular team conference calls
- Draft knowledge products such as policy briefs and research notes that will be shared with the RISE and Twaweza communications teams
- Report on any new developments in the education policy or implementation spaces
- Attend key policy and partner engagement events on behalf of the CRT

Other responsibilities:

- Successfully implement above responsibilities and assigned activities in work plans and budgets, consistent with Georgetown and Twaweza Policies.
- Contribute effectively to planning, monitoring, reporting and information dissemination of Twaweza’s work
- Collaborate with Twaweza staff across units and countries in a spirit of mutual respect and cooperation to get things done
- Communicate your work through active use of internal platform (SalesForce), electronic calendar (Gcal) and being accessible on electronic chat (Skype) as per Twaweza requirements,
- Participate actively in organization-wide learning and other joint activities.
- Comply with and foster adherence to the established Twaweza values, policies, regulations, guidelines and procedures.
- Undertake any other lawful tasks as may be assigned by your Supervisor and/or Executive Director.

Requirements

- Master's or Doctoral degree in Economics, Public Policy, Political Science, Education or similar
- Familiarity with social science research, particularly impact evaluation methods.
- Minimum of three to five years of project management experience; preferably at an international development organization
- Excellent analytical, team management, and communications (verbal, written and interpersonal) skills;
- Ability to effectively interact with public, private, and civil society leaders;
- Ability to work independently
- Proficiency in spoken and written Kiswahili (preferred)
- Prior experience working in Tanzania (preferred)
- Knowledge of STATA or similar statistical software package

Applying

- Interested applicants should send a CV and statement of interest to Shardul Oza and Varja Lipovsek at shardul.oza@georgetown.edu and vlipovsek@twaweza.org cc. to jobs@twaweza.org by 15th January 2017.
- Applications will be reviewed on a rolling basis.

