

Terms of Reference to undertake a Consultancy on Document Case studies

Tuesday 8th May 2018

Background: Twaweza means “we can make it happen” in Swahili. Twaweza works on enabling children to learn, citizens to exercise agency and governments to be more open and responsive in Tanzania, Kenya and Uganda. Our flagship programs include Uwezo, Africa’s largest annual citizen assessment to assess children’s learning levels, and Sauti za Wananchi (SzW), Africa’s first nationally representative mobile phone survey. We undertake effective public and policy engagement, through powerful media partnerships and global leadership of initiatives such as the Open Government Partnership.

This year, Twaweza in Uganda is undertaking a research to action to understanding the barriers and enablers to implementation of Access to Information (ATI) in Uganda. Part of the assignment is to review existing literature and examine three case studies to document the experiences from the implementation initiatives that are/were implement to advance citizens access to information and their engagement with public authorities. The three initiatives are FixMycommunity in Moyo district, Neighborhood Assemblies, in Iganga district and Youth Parliaments in Amuru district.

Note: These districts have been purposively selected, anecdotal evidence indicates that each of these initiatives have been successfully implemented. For details about the rationale for and the description of the study refer to the Concept note (Annex 1).

Objective: The objective of this consultancy is to propose a qualitative research and learning design that will allow Twaweza to understand the characteristics in the proposed interventions that enabled citizens to access, utilize and engage with public authorities on one hand. But also to understand the drivers within the interventions that motivated or encouraged public authorities to respond to the issues raised by citizens in addition to identifying and interrogating the barriers for either citizens or public authorities to effectively engagement.

The focus of this study is to generate evidence on what really works? How it works? Who makes it happen and why for each of the selected case study? What have the selected case studies been able to do to facilitate effective citizen – public authority interaction while enabling access to information, utilization of information in custody of the state and at the same time sufficiently motivating government take citizen feedback and respond effectively? The outcomes of the study will contribute to learning how best to intervene to advance the ATI agenda and identify elements with potential of repackaging and testing for replication in different contexts.

Specific tasks and outputs:

- a) Develop a comprehensive study design, including a theoretical grounding and definition of concepts; a follow-up; sampling procedures and sample size. Consider the feasibility of comparison locations. The plan will be reviewed and approved by WWOG/LME unit.
- b) Develop a detailed work plan and timeline (see timeline below for reference) to carry out the learning/research activities, and a related budget
- c) Develop and pre-test qualitative tools for data collection

- d) Carry out the learning/research plan within the timeline provided, and provide a comprehensive field report
- e) Snowball" to other relevant examples of citizen agency in each of the study districts.
- f) Liaise with Twaweza (selected staff) to link the independent learning/research activities with internal monitoring
- g) Transcribe and analyze the data using modern analytical methods; all transcripts, lists of codes, analysis plans shared with Twaweza
- h) Synthesize the information into two outputs;
 - 1. A comprehensive Case Study report
 - 2. Brief of emerging insights
- i) Pro-actively share insights with Twaweza, participate in learning events, as requested
- j) Finalize the report taking Twaweza comments on board

Proposals which include innovative approaches to data collection, reporting and sharing of insights are of particular interest.

Timeline:

The timeline for the work is June –October 2018 (final report at end of October 2018)

Field data collection should be planned no later than July 2018.

Insights from the preliminary findings are expected September 2018.

Full report expected no later than October 2018.

Qualifications:

- A proven track record of conducting (and writing up) thoughtful and compelling case studies
- A proven track record of relevant qualitative research experience
- Proven experience with rigorous qualitative research analysis
- Proven excellent synthesis skills of large qualitative datasets, and proven excellent
- English writing skills.
- Having access to qualified research team an advantage
- Having a relevant Phd degree is an added advantage.
- Please submit an expression of interest together with a CV and proposed budget to

jobs@twaweza.org and cc to valinda@twaweza.org with "Proposal on-documenting case studies of Twaweza ATI research to action 2018" in the subject line.